Draft

MINUTES
Town of Blowing Rock
Town Council Meeting
November 9, 2016

The Town of Blowing Rock Town Council met in regular session on Wednesday, November 9, 2016 at 6:00 p.m. The meeting took place at Town Hall located at 1036 Main Street, Blowing Rock, N.C. Present were Mayor J.B. Lawrence, Mayor Pro-tem Albert Yount and Council Members Jim Steele, Sue Sweeting, Doug Matheson and Ray Pickett. Others in attendance were Town Manager Scott Fogleman, Town Attorney Allen Moseley, Town Engineer Doug Chapman, Planning Director Kevin Rothrock, Finance Officer Nicole Norman, Public Works and Utilities Director Mike Wilcox, Police Chief Tony Jones, Parks & Recreation Director Jennifer Brown and Town Clerk Hilari Hubner.

CALL TO ORDER

Mayor Lawrence called the meeting to order at 6:00 p.m. and welcomed everyone.

APPROVAL OF MINUTES

Council Member Sweeting made a motion to approve the minutes for the regular meeting held on October 11, 2016, the Special Meeting and Closed Session held on October 31, 2016 as written. The motion was seconded by Council Member Pickett. Unanimously approved.

SPECIAL RECOGNTIONS AND REPORTS

Highway 321 Valley Boulevard Construction Update

Kipp Turner of Maymead Construction was unable to attend the meeting. Planning Director Kevin Rothrock gave an update Kipp Turner provided via email:

- Permanent signs are currently being installed from S. Main to Tanger
- The parking area for the greenway trail is being paved today – the final layer will be placed at a later time once all of the other utility work is completed by the utility companies
- The paving of West View Drive up to the Cliff Dwellers motel was completed yesterday in order to repair the road from previous utility work
- Pavement was placed this week and traffic placed in a new pattern in the Country Club area. This will allow the underground utility ductbank work to continue from Country Club Drive towards Green Hill Road
- Additional paving has also been placed in the Norwood Circle area in preparation for another traffic switch. In the near future, Norwood Circle will be closed for a 21 day maximum period for construction of utilities, storm drainage and paving in order to construct the intersection at the new grade. Skyland View Drive will be

used as a detour route and will be signed accordingly. Advanced notification will be provided to the Town once a schedule is determined for this work.

- Mulitple wall crews continue wall construction and barrier rail construction along the Fairway Condos and Blowing Rock Country Club – once the structures are completed, the underground utility ductbank will be installed behind the walls.
- Wall construction continues on the mountain portion of the project just south of the Town limits as well as just south of the Blackberry Condos
- Asphalt placement continues on the lower portion of the mountain in preparation of placing traffic in a new pattern. This traffic switch will allow construction of the second half of the road for the first 4000' of the project from North of Blackberry Road to just North of Rocky Knob Road.
- Much of the work on the mountain portion of the project requires lane closures and flagging operations due to the proximity of workers adjacent to the road and for the safety of motorists. Delays should continue to be expected while travelling between S. Main and Blackberry Road through the Fall and into the Winter as weather allows for construction activities

Recognition of $5,000 Donation from the Village Foundation of Blowing Rock
Jim Clabough from the Village Foundation presented the Town with a $5,000 donation for winter lighting.

JB asked to be recused from the Consent Agenda due to his being the listing agent for The Britt Group.

CONSENT AGENDA

Town Manager Fogleman presented the following consent agenda items:

1. Budget Amendment
Grant funds of $4,000 from the Blowing Rock Community Foundation for the Police Department and Town funding of $1,500 set aside for Glen Burney Trail maintenance to match a $6,000 grant from the Blue Ridge Conservancy were in the process of being executed at the end of fiscal year 2016 and need to be reallocated from fund balance within the general fund for final spending in fiscal year 2017. In addition, $1,700 of Blowing Rock Appearance Advisory Commission fund balance has been identified to fund hydro seeding of the ends of the 321 median under the Blue Ridge Parkway. **Budget Amendment – Attachment A**

2. Easement Release Resolution
A resolution has been prepared for Council consideration to release two sidewalk easements within a property owned by The Britt Group per their request. These walkway easements were established in 1919 with the Mayview Park Subdivision plat. They have not been used nor are they part of the Town's current street system or future plans. **Easement Release Resolution – Attachment B**

A motion was made by Council Member Pickett to approve all Consent Agenda items as presented, seconded by Council Member Matheson. Unanimously approved.

PUBLIC HEARINGS

1. Muscari Annexation (156 Heather Ridge Lane)

Planning Director Kevin Rothrock stated Mr. and Mrs. John Muscari submitted a petition of voluntary annexation for Council consideration in October, which initiated the annexation process. Mr. Rothrock advised tonight's public hearing is the second and final step of the voluntary annexation process. The property is partially in the Town limits and partially in the ETJ.

Mayor Lawrence asked for public comment or questions. With no comments or questions Council Member Sweeting made a motion to close the public hearing, seconded by Council Member Pickett. Council Member Matheson made a motion to approve the annexation, seconded by Council Member Sweeting. Unanimously approved. **Muscari Annexation (156 Heather Ridge Lane) - Attachment C**

2. McIntosh Annexation (6236 Highway 321 South)

Planning Director Kevin Rothrock stated Scott McIntosh submitted a petition of voluntary satellite annexation for Council consideration at the October meeting. Mr. Rothrock advised the applicant has submitted a petition for satellite annexation with the intention of connecting to Town sewer utilities. Mr. Rothrock further advised Mr. McIntosh is responsible for the costs of extending sewer service to his property and for the availability fees for any buildings connected to the system.

Mayor Lawrence asked for public comment or questions. With no comments or questions Council Member Pickett made a motion to close the public hearing, seconded by Council Member Sweeting. Council Member Pickett made a motion to approve the annexation, seconded by Council Member Matheson. Unanimously approved. **McIntosh Annexation (6236 Highway 321 South) – Attachment D**

DISCUSSION AGENDA

1. Winterfest Parade

Chamber President Charles Hardin stated at the October meeting Council approved the Winterfest Parade to be held on Saturday, January 28, 2017 at 5:30 p.m. Mr. Hardin advised that following conversations and scheduling issues for ASU, the Chamber is requesting to move the parade date to Friday, January 27, 2017 with the time to remain at 5:30 p.m.

Council Member Sweeting asked for Mr. Hardin to let the merchants know about the change.

Council Member Matheson made a motion to approve the parade date change, seconded by Council Member Pickett. Unanimously approved.

SPEAKERS FROM THE FLOOR

None

EXECUTIVE SESSION

At 6:22 p.m. Mayor Pro-Tem Yount made a motion to enter into Closed Session pursuant to NCGS 143.318.11 (A) (6), seconded by Council Member Pickett. Unanimously approved.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 7:03 p.m.

MAYOR _____ **ATTEST** _____

J.B. Lawrence **Hilari Hubner, Town Clerk**

ATTACHMENTS

Budget Amendment – Attachment A
Easement Release Resolution – Attachment B
Muscari Annexation (156 Heather Ridge Lane) - Attachment C
McIntosh Annexation (6236 Highway 321 South) – Attachment D